

The undersigned Fondazione Rubes Triva with head office in ROME - Lungotevere dei Mellini, 30 00193 - T.C. 97598620587, fondazionerubestriva@pec.it, in its capacity as Data Controller aided by the Data Protection Officer, provides some information on the collection of personal data obtained through this form.

Interested parties

Web users who apply for the Urbino Charter receive this information notice.

Personal data processed

The subject of this information notice is the processing of the following personal data:

- First and last name
- Company
- Role/Profession
- E-mail address to which you will receive an e-mail confirming your subscription

Purpose of processing – Legal basis of processing

Personal data are processed, as part of the activities of our Foundation established in application of the provisions of the "Declaration in the preamble to the CCNL 30.06.2008" and of the National Agreement 15.9.2010, for the purposes relating to the signing of the Urbino Charter. The legal basis for the processing is the performance of contractual obligations or the execution of pre-contractual measures also taken at the request of the data subject (Art. 6(1)(b) GDPR). In particular, filling in the subscription form will allow the Foundation to store the data indicated therein until a formal request for deletion. The provision of data is completely free and voluntary but necessary in order to allow the Controller to proceed with your request to subscribe to the Urbino Charter. Your autonomous consent will be requested in the event of publication of your name on the website.

Methods of data processing

The data will be processed using instruments that guarantee integrity and confidentiality and may be carried out not only manually but also using automated instruments (both computerised and telematic) designed to store and manage the data. We also inform you that the personal data referring to you will be processed in the methods indicated by the regulations, which provide, among other things, that the data shall be:

- Processed lawful, fair and transparent manner the person concerned ('lawfulness, fairness and transparency');
- Collected for the specific, explicit and legitimate purposes set out above and subsequently processed in way that is not incompatible with those purposes ('purpose limitation');
- Adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed ('data minimisation');
- Accurate and, if necessary, updated; all reasonable steps are taken to delete or rectify in timely manner data that are inaccurate in relation to the purposes for which they are processed ('accuracy');
- Generally kept for the duration necessary to perform the requested service and thereafter retained in accordance with the law and in any case until your formal request for deletion. The Foundation may also process certain data for scientific or historical research purposes or for statistical purposes, in accordance with Article 89(1), subject to your prior consent ("limitation of storage");
- Processed in such a way as to ensure adequate security of personal data, including protection, by appropriate technical and organisational measures, against unauthorised or unlawful processing and accidental loss, destruction or damage ('integrity and confidentiality').

Categories of authorised parties

We inform you that the personal data you provide may be processed within the structure by operational staff duly authorised to process data, pertaining to administrative and/or technical functions.

Categories of recipients of personal data

The data will not be passed on to anyone and will not be disclosed. Only in the event of your explicit consent, which is requested with an autonomous and further communication from us, will it be possible to publish your name on our website.

Data transfer abroad

The Foundation does not make any data transfers to third countries.

Rights of the data subject (Art. 15 et seq. EU Reg. 2016/679)

The undersigned Foundation informs you that there are specific rights of the person concerned, in particular:

- Right of access to one's own personal data (Art. 15);
- Right to rectification (Art. 16);
- Right to erasure of data (so called Right to be forgotten), without undue delay if there are certain grounds provided for by law (Art. 17);
- Right to restriction of processing (Art. 18);
- Right to object to processing (Art. 21) also for profiling purposes;
- Right to lodge a complaint with a supervisory authority.

Contact details

The data controller is the "Fondazione Rubes Triva". It is possible to assert the requests as per art. 15 ess. by writing to segreteria@fondazionerubestriva.it or by sending a registered letter to Fondazione Rubes Triva with the head office in ROME - Lungotevere dei Mellini, 30 00193.

The Data Protection Officer (DPO) can be contacted at the following e-mail address:
segreteria@fondazionerubestriva.it.

Further information can be obtained from our head office.